

THE *Fairmont*
SOUTHAMPTON

**P.O. Box HM 1379,
Hamilton HM FX
Bermuda**
Tel: 441-238-8000
Fax: 441-238-8968

4th Annual North American Tea Conference: Tea in the Triangle: Plotting Tea's Future

The Fairmont Southampton

This hotel is widely regarded as one of the premier resort hotels in the world. It is located on one of the highest points in Bermuda, overlooking the Great Sound and the Atlantic Ocean. Rooms have been reserved for Conference Dates September 24-27, 2013. Rooms will be assigned on a first-come, first-served basis according to the date and time we receive your registration.

HOTEL RESERVATION DEADLINE: August 24, 2013

Pre and Post-Event Rates

The room rates listed below will also be available to attendees for three days prior and three days after the official conference dates September 24–27, and based on space availability.

ROOM RATES

*EP per Night -Accommodation only with no meals included.

Fairmont Room

Nonsmoking Single/Double Occupancy: US\$179.00

Deluxe Room—Harbor View

Nonsmoking Single/Double Occupancy: US\$219.00

Deluxe Room—Ocean View

Nonsmoking Single/Double Occupancy: US\$259.00

Taxes

Room rates are subject to the following daily charges (all guests, regardless of age, must pay the government occupancy tax, resort levy tax, and gratuity):

- Hotel Occupancy Tax 7.25% Taxable on room charge + Resort Levy
- Tourist Guest Fee 2.5% Taxable on room charge + Resort Levy
- Resort Levy Tax US\$11.00
- Gratuity US\$11.20

The daily gratuity covers portage, housekeeping, beach, hotel ferry service, golf bag storage, and pool attendants.

CONFERENCE BANQUET PACKAGE: MANDATORY

Fairmont Southampton has prearranged a conference banquet package in the amount of **\$565.00** per person for the forum. It will begin on Tuesday September 24 with a Welcome Reception, cover Wednesday September 25 (Breakfast, Cocktail Reception & President's Banquet Dinner) and conclude on Thursday September 26 with Lunch (Breakfast, Tea Break and Lunch) The Package Fee will be posted to your room account as a one time fee (exclusive of taxes)

Additional Person Charge

A third adult, 18 years and older, sharing a room, pays an additional US\$30.00 charge per person, per night, plus all room taxes and gratuities. Accommodations for children 18 years and under sharing their parents' room are complimentary. However, they are subject to daily gratuities and the daily resort levy. Children five years and under pay gratuities only.

Check-In/Check-Out

Check-in time is 4:00 PM, and check-out time is 11:00am.

Reservations will be held for arrival until noon on the day following the first night reserved. Cancellations should be received at least 72 hours prior to the date of arrival.

American Express, MasterCard, and Visa are accepted—personal checks are not accepted.

**Hotel Reservation Request Form
The Fairmont Southampton
4th Annual North American Tea Association Conference
September 24-27, 2013**

When you are ready to make a reservation, please remember:

- You must identify yourself as being with the North American Tea Association
- Reservations CANNOT be made on line – please use this form or call in
- Group rates are not available through on line booking

**RESERVATION FORMS TO BE FAXED TO: 441-239-6916 Group Reservations
CALL IN RESERVATIONS 1-800-441-1414**

Attendee Information

Attendee Name (First/Last): _____

Share Name (s): _____

Address: _____

Phone Number : _____

Email Address: _____

Credit Card #: _____ Exp: _____

Room Reservations

(The EP room rates below are for single or double occupancy)

Arrival Date (at hotel)	Departure Date (from hotel)												
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Fairmont Room</td> <td style="width: 20%;">US\$179.00</td> <td style="width: 30%;"><input type="checkbox"/> Single Occupancy</td> <td style="width: 20%;"><input type="checkbox"/> Double Occupancy</td> </tr> <tr> <td>Deluxe Room—Harbor View</td> <td>US\$219.00</td> <td><input type="checkbox"/> Single Occupancy</td> <td><input type="checkbox"/> Double Occupancy</td> </tr> <tr> <td>Deluxe Room—Ocean View</td> <td>US\$259.00</td> <td><input type="checkbox"/> Single Occupancy</td> <td><input type="checkbox"/> Double Occupancy</td> </tr> </table>	Fairmont Room	US\$179.00	<input type="checkbox"/> Single Occupancy	<input type="checkbox"/> Double Occupancy	Deluxe Room—Harbor View	US\$219.00	<input type="checkbox"/> Single Occupancy	<input type="checkbox"/> Double Occupancy	Deluxe Room—Ocean View	US\$259.00	<input type="checkbox"/> Single Occupancy	<input type="checkbox"/> Double Occupancy	
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Special Requests _____													

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- Tourism Guest Fee: 2.5% Taxable on room rate + Resort Levy
- Resort Levy Tax: US\$11.00 per person per day
- Daily Gratuity: US\$11.20 per person

Guest Room Amenities

All guest rooms are nonsmoking rooms and have the following amenities: air conditioning, cable television, in-room safe, computer data-port, bathrobes, private balcony, umbrella, large walk-in closet, minibar, two telephones, voice mail, hairdryer, iron/ironing board, and coffee/tea maker. High-speed Internet and wireless high-speed Internet access are available at a cost of US\$13.95 per day.

Room Descriptions

The Fairmont rooms have either golf course or harbor views with some obstruction from the hotel's rooftop. Deluxe Rooms have full water views either harbor or ocean depending upon which room is chosen. For further details on this hotel, please visit <http://www.fairmont.com/southampton-bermuda/>.

Ground Transportation to/from The Fairmont Southampton

GROUND TRANSPORTATION FOR THE 35-40 MINUTE DRIVE FROM THE BERMUDA INTERNATIONAL AIRPORT TO THE FAIRMONT SOUTHAMPTON IS COMPLIMENTARY . WE ASK THAT YOU SUPPLY YOUR FLIGHT ARRIVAL AND DEPARTURE TIMES SO THAT FAIRMONT SOUTHAMPTON CAN PREARRANGE YOUR VEHICLE AND INFORM THE HOTEL OF ESTIMATED CHECK-IN AND CHECK-OUT TIMES. ON ARRIVAL AT THE AIRPORT T AND ON DEPARTURE FROM THE HOTEL THERE WILL BE STAFF TO ASSIST WHERE NEEDED

Travel Information Form

Air Travel Itinerary

_____		_____
Attendee Name		Number of Persons Arriving

Special Requests		

_____	_____	_____
Arrival Date	Airline and Flight Number	Flight Arrival Time

_____	_____	_____
Departure Date	Airline and Flight Number	Flight Departure Time